

Carter Barron Atchison

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EDUCATION

Wofford College, Spartanburg, SC

Sept. 2016- May 2020

Major: Business Economics

GPA: 3.36

Honors: Benjamin Wofford Scholarship Recipient, SAE Order of the Phoenix Award, Wofford College Ducks Unlimited Chairman (2019), Mental Health First Aid Certified, Wofford College IFC Man of the Year (2018-2019)

Study Abroad: Barcelona, Spain CIEE International Marketing

January 2018

WORK EXPERIENCE

Harrison, White, Smith and Coggins

Law Intern

(May 2018 - August 2018)

A prestigious legal firm located in Spartanburg, SC with over 100+ years of professional service.

- Carefully created and drafted medical summaries for attorneys to review regarding personal injury cases.
- Effectively and efficiently helped the attorneys go through their day to day tasks.

Wofford On Call

Phone Operator

(February 2018 - June 2018)

A student directed organization run by the Office of Advancement to support the overall mission of the College.

- Successfully raised over \$8,000 in donations from alumni and high net-worth individuals by incorporating negotiating and fundraising skills.

Madison Studios, Madison Georgia

General Intern

(Summer of 2016, May 2018)

A strategic digital marketing company supporting over 200 websites and receiving 20 national design awards.

- Incorporated knowledge and experience with QuickBooks to budget accounting records for the company.
- Designed and maintained websites that have thus far increased viewership 10% under my authority.
- Contacted and negotiated with clients for potential improvements with company relations.

LEADERSHIP

Wofford Facilities & Sustainability Affairs Committee, President

(2017- May 2019)

- Successfully applied for a DHEC grant of \$10,000 to improve recycling at Wofford College.
- Beginning an innovative and strategic solution working directly with the Physical Plant and Greek Life to start a recycling initiative involving all Greek organizations on campus.
- Hosted an administration and student attended panel to look for areas that needed better lighting for safety around campus, resulting in installing 15 new lights and 4 Emergency phones on campus.

JED Foundation Philanthropy, *Chair of Event*

(October 2018)

- Reached out to over twenty sponsors to raise over \$7,500 for the JED Foundation and worked with Wofford to use some of the funds for a future Healthy Minds Survey for the school.
- Delivered keynote address regarding mental health speaking to over 100 people.

Greek Life: Sigma Alpha Epsilon, *President, Social + Merchandise Chair*

(2017-May 2019)

- Planned all social events for fraternity, managed and delegated over \$30,000 in annual funds.
- Coordinated all recruiting events, reviewing and meeting with potential candidates to aid them in selecting the best organization.
- Created and designed apparel for fraternity placing orders of over \$5,000 worth of shirts.

SKILLS

Computer: Microsoft Office, Excel, PowerPoint, Photoshop, WordPress, Python Program

Volunteer Experience: Caring Place, Food Pantry, Morgan County Conservancy